



## Step 1: Register Online

Easy Online Registration at:

[www.tylercountypublicschools.com/registration](http://www.tylercountypublicschools.com/registration)

Scan the code or visit the above website and click on **ONLINE REGISTRATION**. Complete & submit the application.

**(IMPORTANT: Please complete the application ASAP. You DO NOT NEED all of the documentation listed below at this time or to complete the application.)**



## Step 2: Schedule an In-Person Appointment

Contact Angie Negie at

**304.758.8639 OR [angela.negie@k12.wv.us](mailto:angela.negie@k12.wv.us)**

to schedule an in-person appointment at the Tyler County Board of Education Office on one of the following dates:

**Friday, May 30, 2025**

**Friday, June 27, 2025**

A Valid Photo ID must be presented/photocopied at this meeting in order to enroll the student.

**(Please DO NOT WAIT until you have all documentation to schedule an appointment. ALL DOCUMENTS DO NOT HAVE TO BE COLLECTED before you attend the in-person appointment.)**



## Step 3: Gather & Submit Required Documentation

Gather and submit **REQUIRED DOCUMENTATION** to the Tyler County Board of Education Office.

You can **FAX info** to  
304.758.4566.

or bring with you to your in-person appointment.

Please keep in mind that Pre-K is NOT a state mandated program, therefore, **LIMITED SPOTS ARE AVAILABLE.**

We encourage enrolling early to guarantee a spot.

**For Questions or Assistance, contact:**

**Melinda Walton 304.758.8644**

**Angie Negie 304.758.8639**



# 2025-2026 SCHOOL YEAR

# PRE-K & KINDERGARTEN ENROLLMENT NOW OPEN

**PRE-K ENROLLMENT:** Child must be 4 years old **PRIOR** to July 1

**KINDERGARTEN ENROLLMENT:** Child must be 5 years old **PRIOR** to July 1

The following documents must be submitted to the county to **COMPLETE NEW STUDENT ENROLLMENT:**

- Birth certificate from the State of Birth. Correct form will include *Certificate of Live Birth*
- Current Immunization record
- Physical/well-child checkup exam occurring within one year of the beginning of the school year
- Current dental exam occurring within one year of the beginning of the school year
- Any court records pertaining to the student
- Form for any medical conditions the county needs to be aware of
- Prescription for any medication that needs to be taken during school hours (Any medication taken at school must be in original packaging and kept in the nurse's office)
- Form for any special dietary need requirements
- Anyone interested in the Head Start program is required to submit income verification (Acceptable documentation includes pay stubs, W2 forms, TANF or SSI letter, etc.)